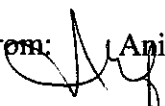


Memorandum

To: Parwez Alam, County Administrator

From:  Anita R. Favors, City Manager

Date: July 22, 2003

Subject: MPO/IA September 15th Meeting Date

At their July 9th meeting, the Tallahassee City Commission discussed their prior direction to staff regarding the need to separate the meetings of the Metropolitan Planning Organization (MPO) and the Blueprint 2000 Intergovernmental Agency (IA) from being on the same day. This discussion arose from the potential of having another meeting, the joint mediation on the Community Redevelopment Area (CRA), on the same date (September 15th) as the current IA/MPO meetings.

Inclusive of September 15th, the Commission directed me to recommend other potential dates to you and the Board for consideration for rescheduling either the IA or MPO meeting. These dates are as follows:

Tuesday, September 9, 2003 (3:00 p.m.)

Wednesday, September 10, 2003 (10:00 a.m.)

Please have the Board consider these dates and feel free to contact me if further information is needed. Thank you for your immediate attention to this request.

ARF/mb

CC: Mayor and Members of the City Commission
Executive Team
Val Hubbard, Interim Planning Director